



# INTEGRATION MINISTRY:

## *Ministry Leader: Friendly Feinstein*

- I. **Description and Purpose:** Integration ministries exists to fulfill various important purposes within the missional posture of the church. **Colossians 4:5; Mathew 25:21**

Integration is not spiritual formation. **Integration** is the process used for integrating a person to the life of the church. It exists to move a person from a mere visitor to becoming an active, responsible and committed member of the local body of Christ. **Spiritual formation** is the process of being molded in the image of Jesus Christ by the power of the Holy Spirit for the Glory of God.

- Integration ministry is key to our posture in the Hope Venue of our church. God desires to use assimilation in the local church as a vital part for spiritual formation to take place.
- Integration ministries exists as a bridge for creating a venue (avenue) through which a visitor can find him or herself in discipleship environments.
- It exists to create an environment that is hospitable and friendly in the congregation. An environment in which a visitor can feel **loved, welcomed, accepted and that he/she belongs.**
- It exists to have a system by which we can keep constant contact with guests, with the purpose of participating in what the Lord Jesus may be doing in their lives.
- It exists so that the first time visitor may have a powerful first impression of our congregation.
- It exists to move a first time visitor to becoming a second and third time visitor, and eventually an active member of the spiritual family.

- II. **Strategy and development for the ministry work.**

- Establish four areas of contact with visitors and the church as a whole.
  1. **Parking Greeter:** This is the first point of contact in the parking. It's the person with the initial welcome in the parking. It's done with a great smile and guides the person to second point of contact.



## Sample Ministry Job Description:

2. **Door Greeter:** This is the second point of contact at the front door. This person directs the visitor and points out the restrooms, children's ministry, the sanctuary and refreshments.
  3. **The Friend:** This is the person that will intentionally look to befriend the visitor. He or she will offer refreshments, take them to the information table and introduce to others in the body. This person is available before and after services (**In our church, all ministry leaders will always act as designated friends**).
  4. **Usher:** This is the last step. It's the step where the visitor will be seated in a comfortable place and to their liking.
- Maintain the information table: Paying attention to the table, making sure there is always someone there. It's the part of the process for gathering information. The table must have bulletins, connections cards and make sure that the gift mug is always available. This person must also make sure to collect the vital information. At the end of the service this person provides the ministry leader and Pastor with a list of guest's information.
  - Follow up with guests in the following ways: By sending a personalized thank you letter to be received by Friday, making a phone call on Tuesday night, thanking them for visiting our church and inviting them back.

### III. Description of the ministry leader responsibilities. The ministry

Leader will have various important roles. He/she will be responsible for.

- The general coordination of the ministry, and for the effective implementation of the ministry strategy.
- Coordinating the functions of each ministry worker.
- Providing a monthly calendar with the specific functions of each team member.
- The leader will be responsible for the effective functionality of integration ministry within the church (with special emphasis on attractational events).
- Maintaining the unity, motivation and fraternity within the integration team. Encourage the ministry workers to have a heart that aches for the community and for sojourners seeking a spiritual experience.
- The execution of the follow up strategy with first and second time visitors.
- Oversight of the information table, making sure that the table is stocked with all needed items. Also making sure that those that serve at the table are responsible and dressed properly.



### **Sample Ministry Job Description:**

- Recruiting and training new ministry workers according to the needs.
- Managing the assimilation ministries budget with wisdom and for the effective implementation of the ministry.
- As a ministry leader He/she is committed to safeguarding the unity, growth and support of the Church in General. He/she understands the calling of leading the people of God logistically and spiritually.
- **All ministry leaders must always have an apprentice.**



## Sample Ministry Job Description:

# Worship Ministry

## *Ministry Leader: Lala Song-Leader*

- I. **Purpose and description of the ministry:** Worship ministry exists with the purpose of fulfilling the following purpose.
  - Worship ministry is an essential ministry for a healthy hope venue in our church. This ministry exists with the purpose of facilitating a divine encounter for the believer through praise and worship.
  - It also exists to facilitate for the non-believer the human-divine encounter through worship, so that the non-believer may desire such encounter as they witness praise and worship.
  - We worship the Father through the Son and by the Spirit. The Worship ministry exists to facilitate the worshipper's approach to the presence of the Lord and to encounter a closer relationship with God.
  - It exists to participate with Jesus in preparing the worshipper's heart to receive the written word with greater sensitivity.
  - It exists to promote praise and worship as an important discipline in the life of the believer.
  
- II. **Strategy and development of the ministry:** This ministry is developed through two essential venues (avenues).
  - First, it is developed through the cultivation of musical talents. It moves the members of the ministry to a higher level in terms of the development of the gift that God has granted them. The ministry will facilitate this development through practices, imparting knowledge and a general guide.
  - Second, it is developed through the creation of a spiritual environment, in which the focus is not merely the instrument, but rather an intense worship of our God. When these two venues (avenues) are facilitated, ministerial work is being developed effectively.



## **Sample Ministry Job Description:**

- These two venues (avenues) are facilitated through the ministry leader in union with the Pastor. A source of help may be to involve members in conferences and other equipping venues.

### **III. Ministry leader description:** The ministry leader agrees to fulfill the following functions.

- The leader will be the coordinator responsible for the ministry. He/she will ensure the effective implementation of the ministry.
- The leader will be responsible for coordinating the functions of each member of the ministry. Provide the necessary tools, so that team members can develop the ministry with greater efficiency.
- The leader will be responsible for maintaining unity, motivation and fellowship in the ministry. He/she has the responsibility to lead team members to cultivate a heart willing and ready to be worshipers before the presence of the Lord.
- The leader has the responsibility to influence, shepherd and edify the lives of each team member. The leader's role is not merely as a guide in musical aspects, but He/she also serves as a mentor/pastor to the team members. This is achieved by opening channels of fellowship and trust. The leader needs to model the character of Christ. A character of love, forgiveness, simplicity, humility, piety and holiness.
- He/she shall be responsible for recruiting and training up new team members as needed.
- The leader shall be responsible for managing the annual budget given to the ministry. He/she shall manage the funds wisely for the general needs of the ministry.
- As part of the leadership team, the worship ministry leader commits to participating three annual leadership meetings and the annual leadership retreat.
- As a ministry leader He/she is committed to safeguarding the unity, growth and support of the Church in General. He/she understands the calling of leading the people of God logistically and spiritually.
- **All ministry leaders must always have an apprentice.**



## **Sample Ministry Job Description:**

### **Hope Venue Champion:**

Ministry Leader: Desiree Wishington

### **Description and Ministry Purpose**

- The Hope Venue exists primarily to facilitate Christ-centered, well-crafted worship celebrations on Sunday mornings.
- The Hope Venue supports the healthy church initiatives of GC Hickory by creating an atmosphere where all attenders can encounter the hope of the risen Lord through vibrant worship leading, inspired preaching, generosity through giving, meaningful intercession and ministry to youth.

### **Strategy and Development of the Hope Venue**

- Lead the pastoral team's effort to identify a new worship space for GC Hickory the amenities needed for growth including space for 75 people, two classrooms for children and teens.
- Ongoing recruitment and development of the worship team members including musicians, singers and worship leader.
- Develop a Hope Venue team consisting of at least three other participants who demonstrate a Creative voice. Champion should seek constructive feedback on the Hope Venue from the team at least on a quarterly basis. Team should give special consideration to assessing what a first-time guest would experience in the church.
- Identify, equip and empower a new Hope Venue Champion at GC Hickory in 2020.

### **Description of Ministry Leader Responsibilities**

- Venue Champion will be the general coordinator of the Sunday worship celebration which includes the weekly crafting of the worship flow (order of service) which will be communicated out to the team on Mondays.
- Venue Champion will ensure a vast majority of sermon messages will be cultivated from the Revised Common Lectionary.
- Venue Champion will support and highlight the GCI Worship Calendar on a weekly basis with special emphasis and activities during the liturgical seasons.
- Venue Champion will produce a GC Hickory worship celebration schedule each quarter with the following assignments: worship leader, community update, intercession, offering, children's ministry leader, preacher, communion.



## **Sample Ministry Job Description:**

- Venue Champion will have ownership of the church's guest integration process including organizing the hosts (greeters), gift bags for first-time guests, invitations to life groups and church activities, pastoral follow-up and contact database.
- Venue Champion has oversight of the ambiance created in the Sunday celebration including the sound ministry, use of PowerPoint imagery, lighting and general upkeep of the facility and worship space.



## **Sample Ministry Job Description:**

### **Worship Leader Description**

Ministry Leaders: Wanda Worshiper & Praise Lifted

### **Description and Ministry Purpose**

The ministry exists primarily to lead the people of Grace Communion Hickory into Christ-centered, meaningful expressions of praise and worship through song and prayer in the Hope Venue.

### **Strategy and Development of the Ministry**

- Ministry Leader will work collaboratively and responsively with the Lead Pastor and Hope Venue Champion to carefully and prayerfully craft a weekly worship celebration where people can encounter the Living Hope, Jesus Christ.
- Ministry Leader will mentor the existing praise team to build a cohesive team whose skill level in leading GC Hickory in worship continues to grow.
- Ministry Leader will prayerfully identify, recruit and develop others who can serve on the worship team.

### **Description of Ministry Leader Responsibilities**

- Ministry Leader should be immersed in Scripture and prayer. Publicly minister from a place of overflow of God's goodness and abiding relationship taking place in private.
- Ministry Leader will provide the list of praise songs and lyric files to the Hope Venue Champion by Thursday of each week.
- Ministry Leader will coordinate a worship team practice on Sunday mornings at 9:45am. Practice should wrap up no later than 10:30am so the focus can be on fellowship and welcoming guests. The practice should include prayer with the worship team, preacher and the audio/visual technician.
- Ministry Leader should focus comments during the worship celebration on Jesus. Lead the church in worship of the Triune God. Be intentional with comments during the celebration through prayerful preparation.
- Ministry Leader should work collaboratively with the Audio/Visual Technician who is an important participant of the worship team. Collaboration includes doing a check of lyric slides and sound check on Sunday mornings.





## **Sample Ministry Job Description:**

- Ministry Leader will continue to develop her/his worship leading skill level. GC Hickory will financially support this ongoing development through worship leading conferences, communities of practice or technology which moves development forward.