

GRACE COMMUNION INTERNATIONAL

JOB DESCRIPTION

JOB TITLE: Ministry Intern

DEPARTMENT: USFIELD

REPORTS TO: Ministry Training Center (MTC) Coordinator

SUMMARY: Apprentices in GCI church ministry through hands-on experience and training; fulfills Ministry Intern Program requirements. Is knowledgeable and supportive of employer vision and mission.

ESSENTIAL FUNCTIONS:

- Development and execution of annual Ministry Action Plan (MAP)
- Hands-on ministry participation in assigned GCI church
- Participation in monthly ministry coaching
- Consistent meetings with ministry mentor
- Participation in routine intern meetings and trainings
- Active ministry fundraising
- Maintain consistent communication with supervisor regarding work activities, progress towards MAP goals, and program learning objectives
- Attendance at Ministry Intern/Pastoral Resident gatherings and retreats, Regional or Denominational Celebrations, and key equipping opportunities as requested by supervisor
- Annual progress review meeting, written self-progress reviews, review of supervisor progress reviews
- Responsible to fulfillment of Ministry Intern Program requirements

QUALIFICATIONS:

REQUIRED:

- Membership in a GCI church is required, any exceptions must be Board approved
- At least 18 years old
- High school diploma
- Enrollment in full-time undergraduate education
- Clear understanding of GCI vision and theology
- Clear understanding and commitment to fulfillment of Ministry Intern Program requirements and objectives
- Able and willing to re-locate to a US Ministry Training Center or pre-approved local church if not already local
- Demonstrates desire and potential to develop in ministry leadership and practice

PREFERRED:

- Prior ministry participation in local GCI church

COMPETENCIES:

- Teachability: demonstrates receptivity to apprenticeship

- Proficiency in English language reading, writing, speaking, and listening

PHYSICAL DEMANDS AND WORK ENVIRONMENT:

- Occasionally required to travel
- Occasionally required to stand
- Occasionally required to walk
- Occasionally required to sit
- Continually required to talk or hear
- Continually utilize visual acuity to operate equipment, read technical information, and/or use a keyboard
- Occasionally required to lift/push/carry items less than 25 pounds

The above is intended to describe the general content of and requirements for the performance of this job. It is not to be construed as an exhaustive statement of duties, responsibilities, or physical requirements. Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this job at any time. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.